



Aids Ark - Grant application form GAF2

Version 4.6.09

Guide lines and Notes for preparing the Application

OUR MISSION STATEMENT

- Our Mission:** To save lives by funding the treatment and care of named individuals living with HIV/AIDS
- Our Objects:** To fund the supply of life saving ARVs for those who are unable to access this proven life saving medication.
To provide additional support to ensure ARV treatment is effective.
To identify suitable initiatives who treat and care for those in such need.
To leverage success by introducing these initiatives to other larger NGO's.

Introduction

AA is a small UK based charity. Our principal aim is to fund the delivery of life-saving HIV medication (ARVs) to named individuals.

In countries where Governments supported by international funding are now delivering ARV treatment, AA are prepared to consider funding wider HIV/AIDS needs. These may include funding for medical clinics, staff and costs, care and support programmes, access to treatment and “self help” programmes. In particular we would like to assist those from the most disadvantaged and stigmatised communities including street children, HIV+ orphans, migrants, sex workers, the physically and mentally impaired, transients, addicts and those from sexual minority groups (GLBT).

Notes

- 1 We fund small local projects that we can see and visit.
- 2 We want to know how many HIV+ individuals “the project” is assisting. If your application is acceptable we will want to know the names and details of these individuals.
- 3 We fund projects over more than a year but on an annual review basis only. We are primarily interested in funding running costs not capital costs.
- 4 We do not fund individuals directly.
- 5 We do not fund projects in UK, USA, Western Europe or anywhere in the developed world.
- 6 We do not fund conferences; foreign travel; research; public education or information; anything retrospectively.
- 7 Projects that are co-funded from other sources, in addition to AA, have a far better chance of acceptance. We expect applicants to seek co-funding.
- 8 Applicants must supply two current references from other NGOs, Government officers, local doctor or businessmen.
- 9 Projects must be fully accountable both for the funds released and as to the outcomes.

AIDS ARK — UK Registered Charity No: 1093966

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Application Guidelines

Applications to AA should be submitted electronically in English using accompanying Grant Application Form (GAF2)

- 1 The application must demonstrate a need for “the project”. Outline this need at both national and local level.
- 2 Provide details of your organisation, its aims, history and projects so far.
- 3 Give details and source of any other funding obtained in the last three years both nationally and to your own organisation.
- 4 Give names, professional qualifications and contact details of the principle people involved, their position and length of service and how they will communicate with AA.
- 5 Are you Government or other NGO’s carrying out similar work? Will “the project” duplicate, supplement or conflict with their work?
- 6 What support is there for “the project” from the Government or other NGOs?
- 7 Give details of any proposed partner organisations or co-funders?

Budget Template

This should have one spreadsheet detailing capital costs of setting up “the project” and a second detailing all envisaged running costs on a monthly and annual basis. It should demonstrate how funding requirements might vary from year to year over the next three years. It should show any other expected income available to support “the project” such as government or other NGO grants, etc.

Monitoring and Evaluation

AA wishes to receive regular reports of progress from the manager or controller of the program. These should be half yearly and need be no longer than one sheet of paper. There should be a longer annual review and budget update.

Annually we will also require a report about each HIV+ individual that we assist – our required simple template will be issued to you for this purpose.

The reviews should appraise honestly the successes and the failures of the project to date, bearing in mind that the funder will pay regular site visits. The appraisal should show how the aims of the project are being met and if they are not, should suggest a change of direction.

Will a government ministry monitor the project on a regular basis, if not is there anyone who will undertake this function, a local doctor or businessman or NGO?

The Trustees of Aids Ark (UK Registered Charity No: 1093966).

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